

## POSITION ANNOUNCEMENT

### INVESTIGATIVE TRIAL COUNSEL

The State of New Mexico Judicial Standards Commission, located in Albuquerque, is accepting applications for an Investigative Trial Counsel, an exempt (not classified), at-will, and full-time position. Target annual salary is \$55,000 - \$70,000 DOE (classification pay range is \$26.386/hr.-\$41.228/hr.), plus benefits and PERA retirement. The Investigative Trial Counsel investigates and prosecutes matters before the Commission involving the removal, retirement, or discipline of New Mexico judges and presents oral and written arguments before the New Mexico Supreme Court.

Qualifications and Experience: Applicant must be licensed to practice law in New Mexico; be in good standing in New Mexico and all other states where law licensure held; and have no professional disciplinary actions or history. A minimum of three (3) years of experience in the practice of law is required.

Knowledge, Skills and Abilities: Demonstrable record of successful trial experience is required. Significant knowledge, skill, and ability in criminal or administrative prosecution, as well as substantial brief writing, are preferred. Position requires thorough knowledge and application of New Mexico law, Rules of Evidence, court rules and procedures, appellate procedure, and the Code of Judicial Conduct; strong research, writing, and communications skills; must have good discretion, sound judgment, and adaptability to frequently changing priorities, high stress, and difficult people. Specialized knowledge in administrative and constitutional law is desirable. Must be able to work independently and excel in a small office environment. Must proficiently use computers, Microsoft Word and Excel, court case database systems, Westlaw, e-mail and the internet. Fluency in Spanish would be a desirable asset.

Other: Successful candidate must possess, exhibit, and maintain exemplary ethics. Hiring is dependent on successful completion of a background check.

**TO APPLY:** Please mail resume with letter of interest, writing sample, three (3) professional references, and salary history via U.S. Mail postmarked no later than December 7, 2011 to:

Randall D. Roybal  
Executive Director  
Judicial Standards Commission  
P.O. Box 27248  
Albuquerque, NM 87125-7248

No telephone calls, emails, faxes, or walk-ins accepted.